

**Pennsylvania Equine Council
Board of Directors Meeting
Final Minutes
May 19, 2018
Pennsylvania Farm Show Complex
Harrisburg, Pennsylvania**

A. Call Meeting to Order – The meeting was called to order by Acting President Bud Wills at 11:00 am.

B. Roll Call :

A. Board of Directors Present: Bud Wills, Acting President; Edith Ryan, Treasurer; Aleta Seifert, Corresponding Secretary; Gail Eichelberger, Recording Secretary; Linda Golden, Mike Kraft, Charlie Van Auken and Elaine Winters

B. Board of Directors by Teleconference: Judy Cole, Shawnda Felton, Amanda Gerner and Ann Swinker

C. Board of Directors Absent: Donna Foulk, Jeanne Goforth, Sharon Kessler, Desilene Phillips, Skip Seifert, Burt Staniar, Capri Stiles-Mikesell, Tammy Witherup.

D. Guests: Richard Eichelberger, John Ryan and Gwen Wills

C. Approval of the Minutes – Minutes of the March 17, 2018 meeting were emailed to members of the Board of Directors for review prior to the meeting. See attached. *A motion to approve the minutes of the March 17, 2018 Board of Directors Meeting was made by Elaine Winters, seconded by Linda Golden. With no further discussion, a vote was taken and the motion passed.*

D. Treasurer's Report – Edith Ryan reported. A financial statement was emailed to members of the Board of Directors for review. See attached. Beginning balance March 1, 2018 was \$27,338.87. Total deposits for March were \$16,384.84; total payments were \$5,676.37. Ending balance March 31, 2018 was \$38,047.34. Beginning balance April 1, 2018 was \$38,047.34. Total deposits for April were \$7,792.82; total payments were \$8,211.14. Ending balance April 30, 2018 was \$37,629.02.
A motion to accept the treasurer's report subject to audit was made by Mike Kraft, seconded by Aleta Seifert. Motion passed.

E. Corresponding Secretary's Report – The report was emailed to board members prior to the meeting. Aleta received a request from a law firm looking for evidence of a sign purchase by a horse farm. She could not find any information. Aleta received a thank you note from Caleigh Anderson our PEC Scholarship recipient. Aleta received a request for a booth at the R. B. Winter State Park Summerfest. Aleta received a request for event sponsorship at the 2018 Keystone International Livestock Exposition Draft Horse and Hitch Pony Show. *A motion to sponsor an event at the 2018 Keystone International Livestock Exposition Draft Horse and Hitch Pony Show was made by Mike Kraft, seconded by Linda Golden. With no further discussion the vote was taken and the motion passed.* There is a request from Skip Seifert to ask the board to consider complimentary memberships to our Sponsors. *A motion to give our Sponsors a complimentary membership was made by Aleta Seifert, seconded by Mike Kraft. With no further discussion the vote was taken and the motion passed.* Judy Cole commented that this should be added to the membership information. Aleta reported that she finally has the PayPal account in her name and the information is on the website.

F. Foundation Report –Report submitted by Jeanne Goforth. The balance in the Foundation General Account is \$49,315.90 and the balance in the Foundation Scholarship Account is \$166.47. Bud reported that Elaine Bish would like to resign from the Foundation. Gwen Wills commented that she is working on another grant application for the Trail Stewardship Program. She is waiting for the payout from the last grant we received for the Trails Stewardship Program.

G. Old Business :

A. American Horse Council Impact Study Review– Charlie Van Auken reported that the information and data in the study can be used openly by the PEC. Bud said we should be getting ten free copies of the study. Aleta has not received anything as of this date. The American Horse Council will keep the license agreement. The study puts Pennsylvania sixth financially among the states that participated in the study. Charlie will email information about the study to the board members.

- B. Annual Meeting and Issues Forum 2018**– Bud Wills reported that the annual Meeting and Issues Forum will be held on November 16 and 17, 2018. The event will be held in State College at the Super 8 Hotel. Next year the location of the event is open for discussion. The suggestion was to have it in the Grantville area in 2019. Bud also reported that he, Gwen, Ann and Burt would be attending the American Horse Councils’ and Coalition of Horse Councils’ Annual meetings in Washington D.C. The event takes place June 10 to 13, 2018.
- C. PEC Member Trail Rides** – Skip Seifert /Judy Cole reported. The PEC ride is being held August 3 -5, 2018 at the Bob Summers Allegheny Horse Camp. There are currently 24 registered and 6 on a waiting list. The deadline for registration is June 15, 2018. All the electric sites are reserved, but there are plenty of stalls available and primitive camping areas are available. Since Aleta and Skip will be on another riding trip, Charlie will be hosting the ride. It was suggested that the caretakers of the camp be invited to dine with the group. Judy Cole reported that the September ride hosted by the Crawford County Chapter, will be held at Two Mile Run County Park in Franklin. The ride will be held September 14 - 16, 2018. There are no restrictions for the number of participants at this ride. Information on both of the rides can be found on the web-site and the newsletter.
- D. National Day of the Horse** – Linda Golden reported that she has been in contact with Shelley Mix to arrange an event at the State Capitol. The suggested date was October 15, 2018. The PEC will be able to set up a display near the escalator on the cafeteria side of the building. The state representatives will be in session at that time. The Pennsylvania National Horse Show is also taking place this week in October. *A motion to have the PEC set up an informational booth at the State Capitol on October 15, 2018 was made by Mike Kraft, seconded by Charlie Van Auken. With no further discussion a vote was taken and the motion passed.* Linda and Mike will put together a committee for this event.

H. New Business:

- A. Merging Treasury and Membership**– Bud Wills reported that Edith Ryan would like to give up the position of PEC Treasurer. Shawnda Felton, who is stepping into the Membership Chairman position, is willing to also do the Treasurer position. These two positions have been held by one person in the past. Joan Pauley was the last person to hold both positions. *A motion to appoint Shawnda Felton as the Treasurer until the Fall election takes place at the Annual Meeting was made by Mike Kraft, seconded by Aleta Seifert. With no further discussion a vote was taken and the motion passed.* It was suggested that Bud inform Shawnda that if she needs help in any way she would let him know. Aleta will be in contact with Shawnda to set up a bank account at a bank that would have branches near them both. Elaine also reminded Aleta that the Special License Plate form will have to have a signature change.
- B. Advertising/Newsletter** – Bud Wills reported that there has been a request to put a classified ad in the PEC newsletter. There is no criteria set up at this time to prevent a classified ad request. There is a concern that if we allow classified ads it may increase the number of pages which then impacts the cost of printing. Suggestions were to increase the cost or limit space for classified ads. *A motion to not permit any “For Sale” classified ads in future newsletters was made by Judy Cole, seconded by Mike Kraft. With no further discussion the vote was taken and the motion passed.* The request for the June 2018 newsletter will be allowed because it has already gone to print.
- C. Policies and Procedures Review-** Aleta Seifert reported that this is the third revision. The final revision will go to the Board for a vote at the next board meeting. When the Policies and Procedures are approved, they will be updated in the Electronic Director’s Manual. Amanda suggested that something be put into the procedures about having the Audit Committee audit the books on an as needed basis. The last audit was done two years ago. It was also suggested to check with Equisure about the definitions of the different types of memberships. *A motion to accept the Policies and Procedures dated May 19, 2018 including the revisions of the Regional Director’s position was made by Aleta Seifert, seconded by Mike Kraft. With no further discussion a vote was taken and the motion passed. There was one dissenting vote by Elaine Winters.* It was suggested that we delete any committees that do not have definitions or are not being used such as Marketing and Show Breed.

D. Bloomsburg Fair ELC – Mike Kraft reported that Joan Pauley has requested funds to buy shirts again this year for the volunteers. Joan would also like to build her own chute for the horses. It was suggested that she use the donated monies for the cost of the chute. The chute would stay at the fairgrounds. *A motion to give Joan Pauley up to \$500 to cover the cost of shirts for the volunteers and supplies to build a chute was made by Linda Golden, seconded by Aleta Seifert. With no further discussion a vote was taken and the motion passed.* Joan would be required to present accounting for the costs.

E. Ag Progress Days – Mike reported that Ag Progress Days will be held August 14 to 16, 2018. Insurance has been sent in and Mike has been in contact with the Penn State representative. The board meeting will be held in the Equine Barn at 5:30 pm on Tuesday August 14, 2018.

I. Committee Reports:

A. Advertising – Bud Wills reported that he is working on some advertising for the PEC.

B. Collegiate Membership – Capri Stiles-Mikesell had no report.

C. Education Grant Program and Scholarship – Gail Eichelberger reported that there have been no requests for grants or scholarship applicants. Scholarship applicants have until June 1, 2018.

D. Electronic Director's Manual – Capri Stiles-Mikesell had no report.

E. Equine Learning Center – Mike Kraft reported that Skip was contacted by a representative of the Pennsylvania Racing Commission about inviting the PEC to an event that would be held at the York Fairgrounds on July 7 and 8, 2018. The event will be the Wild West Summer Fest. We would be able to set up the mini-booth. They will also have the Appaloosa Club hold the Stump Race. There would be a \$25 fee to enter the race. The Harness Racing Association would be putting \$1,500 in funds into the day's events. It was noted that Skip could receive some consultation money from the Racing Commission.

F. Equine Health and Regulation – Ann Swinker nor Burt Staniar had a report.

G. Facebook – Amanda Gerner reported that she put both member trail rides on Facebook. She will also put the 3-Day Trail Stewardship Workshop on Facebook.

H. Legislation - Report was emailed to board members. Linda Golden reported on HB 544. The display in the Capitol for The Day of The Horse is scheduled for October 15, 2018. This will be happening at the same time as the Pennsylvania National Horse Show. We will have enough material to cover both of the events. Linda had a call from an attorney about the Equine Liability Law. Linda said she still gets many calls about unwanted horses and the boarding stable issues.

I. Membership – Report was emailed to board members. Shawnda Felton reported that we have 739 members as of this date.

J. Newsletter – Judy Cole reported that she is working on the June edition. She is being assisted by Aleta and Shawnda. The Association Memberships are now getting 5 copies of the newsletter. This will stay the same at this time. There are 18 businesses that have to be updated on the PEC website. Aleta needs that information for the update.

K. Nominations – Bud Wills had no report.

L. PennAg Liaison – Skip Seifert had no report.

M. Policies and Procedures – Bud Wills and Aleta Seifert covered this under New Business “C”.

N. Signs – Report was emailed to board members. Skip Seifert reported that we have plenty of signs in the inventory. There were 255 signs sold between March 17, 2018 and May 14, 2018.

O. Sponsorship – Mike Kraft reported that he and Skip are still working on Eby for a sponsorship.

P. State Director Chair – No report.

Q. Trails – Report was emailed to board members. Bud Wills reported that the April 7, 2018 1-Day Trail Stewardship program was canceled due to lack of participation. Bud and Gwen continue to answer trail access questions. See the report for important upcoming events. Bud reported that he is working with Chris Miller from PennDOT about the Non- Commercial Class A and B license information. It seems that there is no consistency in the testing process throughout the Commonwealth. Chris Miller will put together a criteria sheet that will be given to all the licensing centers. Bud also reported that the HSUS was attaching a bill to the Farm Bill. The Farm Bill did not pass.

J. Additional Business:

A. Future Farmers of America– Bud Wills reported that the FFA are looking for donations. It was suggested that the Farm Bureau should be supporting the FFA. We currently support the 4-H.

B. Western Horsemen Article – The article *Horse Owners Grapple with the New Law* addresses the Electronic Logging Device and the Non Commercial Class A & B License.

11. Meeting Dates

- (1) August 14 – Ag Progress Days, Equine Barn - 5:30 pm
- (2) Annual Meeting and Issues Forum – November 16 & 17, 2018. Supoer 8 Hotel , State College.

13. Meeting Adjournment

A motion to adjourn the meeting was made by Linda Golden, seconded by Elaine Winters. With no further business, the meeting was adjourned at 2:35 pm.

Respectfully submitted,

Gail R. Eichelberger

Gail R. Eichelberger
Recording Secretary